

How robust is your data backup and recovery strategy?

Key questions that will help you assess your plan and improve your process.

DATA

Is ALL your critical company data backed up?

- ◆ Have you mapped out where all your data lives so that you know what to back up?
- ◆ Are you backing up users' critical files?
- ◆ Are your backups image level, file level, or both?
- ◆ Are your emails backed up?

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SCHEDULE

Is your backup automated?

- ◆ Do your backups run with a frequency that aligns with your disaster recovery goals?
- ◆ Are the product(s) you use for backups supported by the supplier?
- ◆ Are the software versions you use the latest available?
- ◆ Are you considering other maintenance tasks during backup windows to ensure the backup is taken without interruption?

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STORAGE

Is your backup storage adequate?

- ◆ Are your backups held in three different locations?
- ◆ Are there multiple copies of each backup?
- ◆ Who is responsible for taking backups?
- ◆ Are your backups working and have they been tested recently?
- ◆ Are your backups encrypted in case of theft?

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RESTORE

Can your backed-up data be easily restored?

- ◆ Do you know where the users files are backed up to?
- ◆ When was the last time you carried out a disaster recovery test?
- ◆ How long can you afford not to have access to your data or systems before the impact becomes high?
- ◆ Can you locate backups quickly to restore them?
- ◆ How long will it take to restore the backup?
- ◆ Is your backup disaster recovery SLA aligned with minimising disruption, including any 3rd party response times?
- ◆ Who is responsible for restoring backups in the event of a disaster?

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The answers to these questions will give an indication of how robust your backup and recovery strategy is. If you have any concerns, or would like some advice about how to improve a strategy that may not be working for you, please get in touch.

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